

## MPHA Epi Section

### Conference Call Agenda

August 11<sup>th</sup>, 2009

2:00-3:00

Present: Joyce, Scott, Fatema, Diana, Brian, Jennifer, Roger

- I. Call To Order
  - a. A new access code was given to Joyce before the meeting.
- II. Approval of Minutes
  - a. There were no additions to the minutes stated.
  - b. Scott approved the minutes. Brian seconded the approval.
- III. 2009 Conference
  - a. Discussion about the draft conference summary. Joyce sent out the final draft version. Epi Section can contact Joyce if there are any changes but this version will likely be the final version. Joyce will take "Draft" off the title.
  - b. Mary Scoblic has gotten the final budget from the cost of Towsley.
- IV. Student Orientation/Panels
  - a. Jennifer was asked about student functions that would be good for us to present at. Jennifer had to leave the call but she sent out an e-mail. She suggested being at the Student Orientation Fair on September 2<sup>nd</sup> from 4-6. Joyce volunteered to go. Fatema suggested doing a flyer regarding the Epi Section. She will work on one.
  - b. Brian suggested doing an evening applied epi talk. It is something that might get a lot of interest seeing that Dr. Bolton's applied epi class is not being offered. The Epi Section has done talks in the past. Brian discussed one that he was at that was well received. He suggested getting involved with the ESO at UMSPH and the student organization at MSU (if there is one).
  - c. Joyce will talk to Jennifer about interacting with their ESO group. Erol is the contact for MSU and Joyce will contact him

about student groups or presentations that would be good for the Epi Section to attend.

V. 2010 Conference

a. Date and Logistics

i. Available Dates

1. Tentatively reserved March 19<sup>th</sup> 2010 for conference at Union. Semester schedules have been looked at. Spring break is earlier. Finals are later so we should avoid that conflict.
2. No objections for a Friday conference.
3. April 9<sup>th</sup> is also available.

ii. MSU Union

1. The MSU Union has been tentatively reserved. There was no indication for a need to look at other facilities like Lansing Community College at this time.
2. Joyce will be going to MSU to tour the facilities again on September 4<sup>th</sup>. They said that they have larger screens available. Joyce will check into pricing. If we go through MSU faculty they will give a slight discount. If you order a full size lunch (any type) then room is ½ price. Box lunches range from \$10-\$18. There is a healthy version of continental breakfast but it is expensive. Brian commented that it would be nice if can afford it. Joyce will look into it some more.

iii. Other suggestions

b. Topics of Interest for Keynote and Morning Speakers – Update

- i. Joyce has not been able to contact anyone because of vacation. She received a message from Dr. Sowers but she is away right now. Joyce has an alternate that might work.
- ii. Melinda has been unable to be contacted.
- iii. Roger told Joyce that Jenny Finks said she would be willing to present on the Sharps Unit and how data is being used in hospitals and relating to antimicrobial resistance.
- iv. Joyce will follow up with Kyle to see if he talked to anyone at MSU.
- v. Erol has talked to Dr. Anthony and it looks promising.

Save the Date and Agenda:

Sponsors:.

Budget:

- VI. Conference Preparation Duties (are there others?)
  - a. Logistics → Current Chair (Joyce)
  - b. Budget → Treasurer (Fatema)
    - i. Joyce reported that there will be help from MDCH for the upcoming budget (At least a couple thousand).
    - ii. MSU was contacted for help to host the conference. They were scheduled to have had a faculty meeting last week and were going to discuss it there. Joyce has yet to hear follow-up from that meeting.
    - iii. If we get help from MSU and MDCH we shouldn't have to charge a fee.
    - iv. Discussion about what the fee should be. Lunch will cost at least \$10. Joyce suggested ~\$20. We will keep that on the backburner depending on how much it will cost.
  - c. Sponsors → Program Co-Chair (Fatema)
    - i. Fatema will handle sponsors this year.
    - ii. Harolyn Tarr from Detroit would be willing to help with the conference. Joyce suggested helping with either sponsor or registration
  - d. Save-the-Date and Agenda → Program Co-Chair (Joyce & Brian)
    - i. Joyce and Brian will be doing the save the date and brochure/agenda.
    - ii. If there are anymore confirmations on speakers Joyce will contact Brian. Once the date is finalized then work can be done on the save the date.
  - e. Abstracts → Section Counselor
  - f. CEU/CME → Section Counselor
  - g. Registration → Section Counselor
- VII. Additional Items from the Group
  - a. MPHA has asked Epi Section to endorse some letters. One is about cuts to the public health program. Majority of MPHA Section heads have endorsed them. Joyce is going to forward them to the Epi Section after the next meeting.
  - b. MPHA is trying to create its own volunteer americorps program for Michigan. They have applied for a grant and are

talking to LHDs to see if they would want to recruit people from this group to volunteer to fill in some positions. MPHA will present the proposal to MALPH. Joyce will have more details after the next board meeting.

VIII. Other issues

A Risk communication Workshop will be held at UM-SPH featuring Dr. Zigmund-Fisher who was very well received at the 2009 Epi Conference. There was a suggestion to forward the information to the other epi section members. Some local health departments will be viewing the webcast and would welcome anyone who would like to join. Roger will e-mail out the seminar information to the epi section and include information about who to contact to view the webcast at some local health departments.

IX. Adjournment

- a. Next Meeting – The next meeting will be September 8<sup>th</sup> at 2:00 pm.