

## MPHA Epi Section

### Conference Call Agenda

November 10<sup>th</sup>, 2009

2:00-3:00

- I. Call To Order
  - a. Joy
  - b. Brian
  - c. Dianna
  - d. Erol
  - e. Fatema
  - f. Scott
  
- II. Approval of Minutes
  - a. No changes noted
  - b. Fatema approved
  - c. Brian seconded
  
- III. Student Orientation/Panels
  - a. UM SPH Student Organizations
    - i. Jennifer from UM forwarded contact for UM Epi student association and JoLynn Montgomery
    - ii. Joyce will contact them
  - b. Other Upcoming Student Events
    - i. MSU – MPHA president had someone attend recent MSU orientation
    - ii. New MPHA registration forms on website
    - iii. We should have some to hand out
    - iv. Notice about Epi conference at the Michigan Premier Public Health Conference
    - v. Discussion about Michigan Premier public health conference
    - vi. Erol e-mailed Joyce about events
      1. Marathon of majors (mostly for freshman who are undecided on majors)
        - a. Epidemiology department will have table
        - b. We can forward documents about Epidemiology Section to Jane to have on the table for distribution
        - c. What is Epi? Handout that kyle and tom used for a previous event
    - vii. Wayne State has to be contacted

- viii. Joyce discussed program where nursing students from various universities

IV. 2010 Conference

a. Date and Logistics

- i. Final Date: March 19<sup>th</sup> 2010
- ii. MSU Union – Ballrooms and classrooms
  - 1. Ballroom will be for morning and afternoon sessions
  - 2. Classrooms for breakouts and poster sessions

b. Topics of Interest for Keynote and Morning Speakers – Update

- i. Sharps Unit is still willing to give a presentation
- ii. Dr. Paneth is the keynote
- iii. Dr. Pang from Roche is also locked in for a morning speaker
- iv. Panel has been removed and give us more time for poster session

V. Conference Preparation Duties

a. Logistics → Current Chair (Joyce)

- i. Discussion about parking
- ii. There are parking areas other than meter parking
- iii. Erol can make a map of parking structures

b. Budget → Treasurer (Fatema)

- i. Two new sponsors were confirmed from last meeting, MSU and MDCH
- ii. The sponsor money will be added to the budget
- iii. With the sponsorships we do not need charge for the conference
- iv. Walk-ins will be charged
- v. Only registrants will be provided lunch
- vi. There will be another marathon of majors the night before. Discussion about giving passes to students there

c. Sponsors → Program Co-Chair (Fatema)

- i. Fatema has a list of sponsors

d. Save-the-Date and Agenda → Program Co-Chair (Brian & Joyce)

- i. Save the date has went out and is on the website
- ii. Call for abstracts has went out with the abstract

e. Abstracts → Section Counselor (Diana)

- i. No abstracts have been submitted yet
- ii. A deadline has been set
- iii. A reminder should go out

f. CEU/CME → Section Counselor (Scott)

- i. No new update
    - ii. Waiting to hear from the Michigan Nursing Association to see if they will be able to provide nursing credits
    - iii. Donna is forwarding the minutes to the MNA
  - g. Registration → Section Counselor (Roger)
    - i. Discussion about registration e-mail. There was a gmail account set up for registrations
    - ii. Registration should indicate vegetarian option
    - iii. We should give out meal tickets and have a ticket that indicates vegetarian
  
- VI. Additional Items from the Group
  - a. MPHA section chairs are asked to support letters, etc
  - b. The most recent issue has been regarding dental services and cuts to dental insurances
  - c. Discussion about letter from MPHA to Governor and legislature regarding dental services and benefits
  - d. Joyce will support it on behalf of the Epi section
  
- VII. Adjournment- Set up next meeting(s)
  - a. Next meeting: December 8<sup>th</sup> at 2:00 pm